

General Data Services List of Procedures

ATS-DBU-STANDARD, ATS-DRU-STANDARD

(Note: CONTRACT services are subject to sales tax. STANDARD services subject to sales tax if removable storage media is provided by ATS, OR if parts are added to client's computer, regardless of part cost.)

1. System Data Backup (ATS-DBU-STANDARD)

- Check source storage drive for errors
- Defragment source drive (if hard disk)
- Create system image on removable media (removable media costs not included)

2. System Data Restoration (ATS-DRU-STANDARD)

- Restore system image from removable media (client must provide system image)
- Check source storage drive for errors
- Defragment source drive (if hard disk)